

**East Brunswick Township
BOS Re-Organizational Meeting
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The Board of Supervisors of East Brunswick Township held their Annual Re-Organizational meeting on Monday, January 7, 2018 at the Municipal Building. The Meeting was called to order by Chairman Jeffrey Faust at 6:30 PM. There was a PLEDGE OF ALLEGIANCE to our flag.

In attendance for the meeting were Chairman Jeff Faust, Vice-Chairman/Treasurer Thomas Strause, Supervisor John Heim, Jim Crossen, Esq.; Brian Baldwin, Engineer; Tax Collector, Charlene Hoffman, Roadmaster Thomas Noecker, and Secretary Kelly Coldren. There were no residents in attendance.

RE-ORGANIZATION

On a motion by T. Strause, seconded by J. Heim, Jeff Faust was nominated as the Temporary Chairman. Voted All in Favor. (Jeff Faust abstained)

On a motion by J. Heim, seconded by T. Strause, Kelly Coldren was nominated as the Temporary Secretary. Voted All in Favor.

On a motion by Tom Strause, seconded by J. Heim, Jeff Faust was re-elected as the Chairman of the Board for 2019. Voted All in Favor. (Jeff Faust abstained).

On a motion by J. Faust, seconded by J. Heim, Tom Strause was re-elected as the Vice-Chairman of the Board of Supervisors for 2019. Voted All in Favor (Tom Strause abstained).

On a motion by J. Heim, seconded by J. Faust, Kelly Coldren was re-appointed as the Secretary. Voted All in Favor.

On a motion by Jeff Faust, seconded by J. Heim, Tom Strause was re-appointed as Treasurer. Voted all in Favor. (Tom Strause abstained)

On a motion by J. Heim, seconded by J. Faust, Karen Coller, Tracie Noecker and Lisa Sleva were appointed as auditors for 2019. Voted All in Favor.

On a motion by J. Faust, seconded by J. Heim, Keith Coller was re-appointed to the Planning Commission for 4 years. Voted all in favor.

On a motion by J. Faust, seconded by J. Heim, Tom Noecker was re-appointed Roadmaster. Voted all in favor.

WAGE SCALE

On a motion by T. Strause, seconded by J. Faust, the following wage scales were approved:

- Road Crew Member (Keith Coller) - increase of \$.65 per hour
- Road Master (Tom Noecker) - increase of \$.65 per hour
- Secretary (Kelly Coldren) - increase of \$.65 per hour
- Since John Heim is a Working Supervisor, the Board of Auditors must set his compensation. The Board of Supervisors will make a recommendation to the Auditors that his rate be increased by sixty-five cents.

The Board voted All in Favor for the above increase in wages. J. Heim abstained in regards to his own wage.

On a motion by T. Strause, seconded by J. Faust, the pay scale for part time/seasonal help without a CDL was raised to \$12.00. On a motion by J. Faust, seconded by J. Heim the pay scale for part time/seasonal help with a CDL was raised to \$18. Voted All in Favor.

TREASURER'S BOND

On a motion by Jeff Faust, seconded by J. Heim, to make a recommendation to the auditors to keep the Treasurer's Bond the same at \$2 Million. Voted All in Favor. (Tom Strause abstained)

APPOINTMENTS

On a motion by J. Heim, seconded by T. Strause, James E. Crossen III of Williamson, Friedberg & Jones, was re-appointed as the township legal counsel for 2019. Voted All in Favor.

On a motion by J. Faust, seconded by J. Heim, Brian Baldwin of Alfred Benesch, was appointed as the engineer of the township for 2019. Voted All in Favor.

The Alfred Benesch & Company Master Agreement was accepted and two original copies were signed by the supervisors.

BUILDING CODE OFFICIAL

On a motion by T. Strause, seconded by J. Heim, Light-Heigel and Associates, Inc. was re-appointed as Zoning Officer and Building Code Official to perform inspections for the township for 2019. Voted All in Favor. (Resolution 2019-1)

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On a motion by Jeff Faust, seconded by T. Strause, Wayne Bowen was re-appointed as the Primary Sewage Enforcement Officer for 2019. Voted All in Favor. (Resolution 2019-2)

On a motion by Jeff Faust, seconded by T. Strause, Bill Brior of Alfred Benesch was appointed as the Alternate Sewage Enforcement Officer for 2019. Voted All in Favor. (Resolution 2019-2)

On a motion by J. Faust, seconded by T. Strause, the SEO service fees presented by Alfred Benesch and Company were accepted. No changes had been made. Voted All in Favor. (Resolution 2019-3)

APPOINTMENT OF DEPOSITORY OF TOWNSHIP FUNDS

The banking institutions for the General Fund, State and Payroll Accounts will remain the same with Mauch Chunk Trust Company (MCT). The escrow account will remain with BB&T.

On a motion by J. Heim, seconded by J. Faust, the board agreed the depositories to remain the same for 2019. Voted All in Favor.

CHECK SIGNERS

On a motion by John Heim, seconded by Tom Strause, first check signer is to remain Jeff Faust . Voted All in Favor. (Jeff Faust abstained)

On a motion by John Heim, seconded by Jeff Faust, second check signer is to remain Tom Strause. Voted all in Favor. (Tom Strause abstained)

On a motion by J. Faust, seconded by T. Strause, John Heim was appointed as the Township Representative for Blue Mountain Recreation Commission. Voted All in Favor. (John Heim abstained)

On a motion by Tom Strause, seconded by J. Heim, Jeff Faust was appointed as the Alternate Township Representative for Blue Mountain Recreation Commission. Voted All in Favor. (Jeff Faust abstained)

On a motion by Jeff Faust, seconded by John Heim, Tom Strause was appointed as the Primary Township Representative for SSCOG. Voted All in Favor. (Tom Strause abstained).

On a motion by Tom Strause, seconded by J. Heim, J. Faust was appointed as the Alternate Township Representative for SSCOG. Voted All in Favor. (Jeff Faust abstained).

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On a motion by Jeff Faust, seconded by John Heim, Jean Strause was appointed as delegate for the Schuylkill Tax Collection Committee. Voted all in favor. (T. Strause abstained)

On a motion by Jeff Faust, seconded by Tom Strause, John Heim was re-appointed as Floodplain Coordinator.

On a motion by J. Heim, seconded by J. Faust, K. Coldren was delegated the task of issuing Floodplain Permits.

TOWNSHIP MILEAGE RATES

On a motion by J. Heim, seconded by T. Strause to set the mileage reimbursement rate at the 2019 federal rate of .58 cents per mile. Voted All in Favor.

TOWNSHIP TAX RATES

On a motion by John Heim, seconded by Jeff Faust, the township adopted the following tax rates (Resolution 2019-4): Voted All in Favor.

- Real Estate Mills - 5.614
- Per Capital - \$5.00
- Local Services Tax - \$10.00
- Tax Collector Commission Rate - 3%

PUBLIC COMMENTS:

No public comments

PERSONS TO BE HEARD:

No persons to be heard

UNFINISHED BUSINESS:

None

NEW BUSINESS:

2019 Tax Certification and Tax Duplicate Fees

Tax Collector Charlene Hoffman submitted a request to approve the following Tax Collector fees for 2019:

Tax Certification Fee: \$20.00 per parcel

Tax Duplicate Fee: \$10.00 per parcel

The Tax Duplicate Fee remains the same. The Tax Certification Fee is paid by the person or entity making the request and has no financial impact on the Township, County, or School District. Fee increase is being requested

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due to rising out of pocket costs paid by the Tax Collector. J. Faust made a *motion to accept the Tax Certification and Tax Duplicate Fees for 2019 as presented by the Tax Collector*. Second by J. Heim. Voted all in favor.

Field Usage Request

The Blue Mountain Soccer Club has submitted a facilities request form for the field behind the garage building for Spring Soccer from March 4, 2019 through May 5, 2019. J. Faust made a *motion to accept the request as presented*. Second by T. Strause. Voted all in favor.

Hower Subdivision

B. Baldwin explains that the Planning Commission will be reviewed the final subdivision plan this Thursday. They have submitted a Non-Building Sewage Waiver which W. Bowen has signed. J. Heim makes a *motion to accept the waiver pending approval of the engineer and Planning Commission recommendation*. Second by J. Faust. Voted all in favor.

Lighting Pole Issue

The lights have been on all day and they are only to be able to come on at dusk and not be on past 11pm. We couldn't get them turned off so they are currently off at the breaker. K. Coldren has already been in touch with Mark Phillips of Illuminations, Inc. who is working on the problem. B. Baldwin is going to reach out to contractor Craig Hummel to have him lower the angle of the heads.

Well

Currently have no water in township office building. Well has filled in with sand. Duane Moyer Well Drilling will be bringing the rig back out (at no charge to the township) to drill it out and remedy.

Recycling Bins

Roadmaster brings up continuing misuse of recycling bins. There is a mess all over and it's disgusting. BOS discusses issue and notes that recycling pick-up is available at homes in the township. BOS decides to have bins removed to continued misuse, inability to follow rules, and items not recyclable constantly being left. Road Crew should not be spending their time constantly cleaning this up. K. Coldren is to make a sign to post at the bins that they will be removed and will also contact the county to set it up.

CORRESPONDENCE

GENERAL

SOUTHERN SCHUYLKILL COG MEETING

COG Meeting scheduled for Thursday, January 17th at 7 PM.

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BLUE MOUNTAIN RECREATION COMMISSION MEETING

The monthly recreation meeting is scheduled for Wednesday, January 23rd at 7 PM.

SCHUYLKILL TCC MEETING

The TCC meeting is scheduled for Tuesday, May 28th at 6:00 PM at the Court House.

CONCERNS

No concerns

SEMINARS

PSATS 97th Annual Educational Conference & Trade Show, Hershey - April 14-17, 2018

PERMITS

Nothing to report

ROAD MASTER REPORT

Tom Noecker reported on the road crew's recent activities in the township which has consisted of hauling shale at Gamelands Rd. He informs that BOS that they are able to get the cylinder rebuilt for \$200 so will not need to purchase a new one as previously discussed. New tires have been installed on the grader. T. Noecker explains the situation of a pipe and road washout on Pine Creek. B. Baldwin says this constitutes as emergency repair and maintenance and the road crew will do the work themselves. Because it is an emergency situation (blown out pipe has caused the road to turn and wash out), the crew should put E&S controls in place but will not need a permit. It is above Kunkle's Dam. This is also the road that will serve as a detour for the state project this spring. B. Baldwin will find out an update on that project as we want to be present at pre-construction inspection. BOS, crew and engineer decide a concrete pipe will be the best fix. T. Noecker also informs BOS that the new truck is done. The crew will go look at it and then it goes back to Kenworth for a look-over. Should get it this week if everything goes ok. We are keeping the old truck for the time being. Game Commission has expressed interest in taking over most of the road (area past the house which are only $\frac{3}{4}$ mile up) if township will consider vacating it. They received FEMA grant money to fix it but can't because they don't own it. Past the $\frac{3}{4}$ mile mark it's only Gamelands on both sides of road. J. Crossen will see if we still need to hold a public hearing because of this. We would not be vacating any part of the road that residents live on. T. Noecker will reach back out to Game Commission and have them talk to B. Baldwin.

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MEETING MINUTES

Motion by T. Strause, seconded by J. Faust to approve the minutes for the Regular BOS Meeting of December 18, 2018 as presented. All Voted in Favor.

TREASURER'S REPORT

Motion by J. Faust, seconded by J. Heim to approve the Treasurer's Report as presented. All Voted in Favor. (Tom Strause abstained)

REVIEW AND AUTHORIZATION OF BILLS

Motion by J. Heim, seconded by T. Strause to approve the Payment of Bills as presented and all necessary bills between now and the February 26th BOS meeting. Voted all in Favor.

On a motion by J. Faust, seconded by T. Strause, the meeting was adjourned at 7:40 PM. All Voted in Favor.

Respectfully submitted,

Kelly A. Coldren
Secretary